

IRON DONKEY BICYCLE TOURING – BOOKING FORM 2009-2010

Please use 1 form for each Tandem Team (2 participants on 1 form)

Part A – Your Details		Office Use	
Name(s)			
Address			
City			
State and Zip			
Country			

Telephone & Fax	home		work	
	cell		fax	

email			
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Emergency Contact	Name:	Phone:	E-mail:
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Part B – Tour Details

Tour Name	Tandem Cycle Works' New Zealand Tandem Tour	Number of participants on this form	2
Arrival Day & Date*	Monday 28 th December 2009*	Starting from	Christchurch Airport
Departure Day & Date	Saturday 10 th January 2010	Departing from	Christchurch Airport
			Total nights 13
			<i>*Depart from U.S. Dec. 26 2009 for Arrival 12/28/09</i>

Part C – Accommodation Details

double rooms (1 bed for 2)		twin rooms (2 beds for 1)	
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Part D – Additional Information

If there is information that would be helpful to us in planning your tour, please include it on the back of this booking form, or on a separate sheet. Such information would include dietary restrictions/preferences, medical conditions, flight details etc. If you have included such information, please put an X in the box.

Part E – Deposit Information

A 10% Non-Refundable Deposit of \$600 per team (\$300 per person) is due with this form. Registration occurs only with receipt of deposit. Please review CANCELLATION POLICY in Terms & Conditions prior to booking.

Payment Method (Please Check)	<input type="checkbox"/> Check Enclosed (Made payable to Tandem Cycle Works)	<input type="checkbox"/> Credit Card MC / Visa / Disc (Please Circle One) Card # _____ Exp Date _____ 3 Digit Security Code on BACK of Card: _____ Note: If paying by cc please feel free to call Tandem Cycle Works with this information. at 303-715-9690. Do NOT e-mail cc info to us!
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Part F – Declaration (to be signed by both individuals)

I have read, understood, and agree to be bound by the Terms & Conditions as detailed in this document.

Sign:	Date:
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Sign:	Date:
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IRON DONKEY BICYCLE TOURING 2009-2010 TERMS & CONDITIONS

1. Deposit

Please include with this form a non-refundable 10% deposit of \$300 per person (\$600 per tandem team) for this trip. Deposit payments should be made to Tandem Cycle Works (NOT Iron Donkey). Tandem Cycle Works accepts checks, Master Card, Visa or Discover. Please note that deposits are non-refundable. See Cancellation Policy, below.

2. Balance of payment

Your balance is due to Iron Donkey (NOT Tandem Cycle Works) at least 120 days (4 months) before the starting date of your tour. Payment methods are detailed on your invoice. If you are booking within 4 months of the tour start date, then the full amount should be paid at the time of booking.

3. Cancellation Policy, Refunds

- Tandem Cycle Works/Iron Donkey highly recommend travel insurance in the event of a medical emergency, lost baggage, or if you need to cancel your trip. Should you be unable to proceed with your tour for any reason you should inform us immediately. Our cancellation and refund policy for all tours is as follows:
- If you must cancel your trip more than 90 days prior to departure, there is a cancellation fee of \$300 per person (your deposit).
- If you must cancel your trip between 61 – 90 days prior to departure there is a cancellation fee of 25% of the original trip price.
- If you must cancel your trip between 31 – 60 days prior to departure there is a cancellation fee of 50% of the original trip price.
- There is no refund for canceling a trip less than 30 days prior to departure.

Tandem Cycle Works/Iron Donkey cannot make exceptions to these cancellation policies for any reason, including personal emergencies and weather. Please note that we do not make any refunds for any unused portion of your trip.

In the unlikely event that we have to cancel your tour for any reason, we will refund all money paid to us for your tour.

3. Risks and liabilities

Your booking is accepted on the understanding that you realize and accept the risks associated with bicycle and adventure travel, and that you are fit and medically able to undertake this type of activity. Tandem Cycle Works/Iron Donkey is not liable for bodily injury or property damage as a result of (but not limited to): physical exertion for which a guest is not prepared; forces of nature; travel by plane, train, auto, boat or other conveyance, or by bicycle, foot or other form of active or adventure travel; consumption of alcoholic beverages; civil unrest; terrorism; breakdown of equipment; high altitude; lack of or limited access to medical attention in remote locations; and the adequacy of medical attention once provided. Tandem Cycle Works/Iron Donkey is also not liable for: expenses (e.g., meals, transportation or hotel costs) not specified as included in the trip cost but which may be required to get to or from a trip start or end. Tandem Cycle Works/Iron Donkey cannot guarantee the condition or accessibility of routes, since they follow public highways that are subject to road works, diversions, landslips etc. It is your responsibility to seek out suitable and safe alternatives should the marked route be closed or the surface be unfit for safe cycling.

4. Photographs and video

Guests grant Tandem Cycle Works/Iron Donkey express permission to take photographs or make video records of its trips for promotional and commercial use, as well as approving such use by third parties with whom Tandem Cycle Works/Iron Donkey may engage in joint marketing, without financial remuneration.

5. **Itinerary changes**

Tandem Cycle Works/Iron Donkey reserves the right to make route and hotel modifications as necessary to improve the trip's quality or to accommodate the comfort and well-being of guests. Should this be necessary we will do our utmost to ensure that any such changes do not substantially alter the nature of the tour.

6. **Insurance**

Iron Donkey Bicycle Touring accepts no liability for illness/injury suffered by you or loss/damage to your property during the holiday save that caused by wilful neglect or default of the company. You should have sufficient insurance cover for medical expenses, personal liability, baggage and personal effects, money, trip cancellation and delayed departure. Travel insurance should be arranged at the time of booking with an appropriate insurance carrier.

7. **Questions**

If you have any questions or concerns please call or e-mail Tandem Cycle Works at 303-715-9690 or tandemdoc@tandemcycleworks.com.